

**CAREER CENTER INTERNSHIP AWARD
APPLICATION MATERIALS**

TO APPLY

Complete and email the following application requirements to Jim Allison (allisonjm@cofc.edu) **by August 4, 2017**. Please include all materials in one document. Document must be saved and uploaded as a PDF.

I. RÉSUMÉ

Include an updated résumé as a part of the all-inclusive document. If you need assistance with creating or updating your résumé please contact the Career Center at 843-953-5692.

II. SHORT ANSWER ESSAY QUESTIONS

1. Describe the type of organization or position you are most interested in exploring through an internship, co-op or applied learning.
2. How will this internship/co-op/applied learning experience assist you in your long-term career goals?
3. What skills do you currently possess and how do you envision these contributing to your internship/co-op/applied learning search?
4. What skills would you like to gain or improve through this program?

III. INTENDED USE OF AWARD FUNDS

Provide a detailed description of how you anticipate using the award funds to support your summer internship/co-op/applied learning experience. Examples include travel/commute, housing and other costs.