WITTICH INTERNSHIP AWARD

The Career Center at the College of Charleston is pleased to announce the establishment of the Wittich Internship Award. This award will be used to support undergraduate students seeking summer internships, regardless of major or career path. In addition to regular professional development trainings, monetary stipends will be awarded to this select group of students. Students will be required to complete an application process during the summer prior to the start of the fall program. The Career Center Internship Coordinator will then lead a review committee and make final selections in early August.

This cohort-style learning environment will provide an educational framework which strengthens the student experience through a series of professional development trainings intended to help students plan for, engage in, and reflect upon their internships. The goal of this award is to assist students with professional development while helping to eliminate potential financial barriers for those who otherwise may not be able to pursue an internship experience.

APPLICATION PROCESS

- Students must be currently enrolled and in good standing at the College of Charleston.
- Students must submit an application consisting of a résumé, short answer essay, and an outline of their proposed use of the award funds.
- Application deadline: August 5th, 2016.

EDUCATION & IMPLEMENTATION

Pre- Internship

- Meet with internship cohort twice a month to network and prepare for internship opportunities, beginning in the Fall semester.
- Attend required one-on-one appointments with the Career Center’s Internship Coordinator or Executive Director.
- Attend 2 required career preparation workshops and 1 designated recruiting event throughout the academic year (e.g. career fairs, networking events, etc.) to help develop essential skills for a successful internship.
- Attend an early-November site visit to a regional company or non-profit to network with alumni and recruiters.
- Complete one job shadowing opportunity (1-4 hours) in the Fall semester.
- Conduct one informational interview in the Spring semester with a local or regional employer.

During Internship

- Complete a learning agreement with the on-site supervisor. This serves as a formal relationship between the site supervisor, student, and internship coordinator.
- Complete bi-weekly assignments (e.g. journal entries and discussion questions).
- Complete an evaluation of the internship site and on-site supervisor evaluation of student.
- Final reflection paper (2-3 pages) or final presentation amongst peers.
- Openness to presenting at Family Weekend or other future campus marketing or poster-style sessions.

OUTCOMES

Student recipients receive:

- One-on-one and group professional development support from the Career Center to help with securing an internship, job shadowing, informational interviewing, and networking opportunities.
- Coaching on lifelong career development skills.
- Financial support up to $1,750 per student once the Career Center has received proof of secured internship.