

# Internships

## CAREER CENTER CERTIFICATE INTERNSHIP PROGRAM

### Not eligible to receive academic credit for your internship?

#### ***Consider the CERTIFICATE INTERNSHIP PROGRAM!***

The Certificate Internship Program (CIP) offers you the ability to have your internship officially recognized by the College of Charleston's Career Center. With successful completion of the program, you will receive a certificate for your professional portfolio.

#### ***What are some reasons students do CIP?***

- Students don't meet the requirements of their department to enroll in an internship credit course. (See departmental websites for details)
- The employer requires the internship to be "officially recognized" by the College, and they aren't eligible to do the internship for credit.
- Some students are not eligible to receive academic credit for multiple internships through their department.
- Students may only complete an internship for credit within their major. For example, a Biology major can't participate in a media internship through the Communication dept., and vice-versa.
- Some departments do not yet have an internship credit course in their curriculum.
- They have a full load of classes they must take in order to graduate and no room in their schedules to register for an internship for credit.
- Participating in an academic summer internship can place a major financial burden on the student. There is no fee to enroll in the CIP.
- They want the internship to be closely supervised by someone at the College and assistance in reflecting on the value of the experience.

#### ***What are the requirements of CIP?***

- ☑ CIP is open to all students in good standing with the College.
- ☑ CIP requires a minimum of 120 hours of field experience.
- ☑ Student must meet with Internship Coordinator at the beginning and at the end of the internship.
- ☑ Student must complete a Learning Agreement prior to beginning the internship.
- ☑ Student must complete assignments (journal entries, final reflection paper).
- ☑ Student must complete a final resume critique with the Internship Coordinator.
- ☑ Student and employer evaluations must be completed at the end of the internship.



"This internship gave me the confidence I needed to make the next step in my career path and has given me a better sense of the direction I would like to pursue."

*~2010 CofC Intern*

"My experience confirmed that this is the right career path for me!"

*~2011 CofC Intern*

"This internship has given me so many different ideas of the kind of profession I'd like to have someday. It is nice to have a goal in mind."

*~2011 CofC Intern*